

APPOINTMENT COMMITTEE - ASSISTANT DIRECTOR, ADULT SERVICES

3 SEPTEMBER 2018

Present: Councillors Bowen-Thomson, Elsmore, McKerlich and Williams

1 : APOLOGIES

An apology was received from Councillor Graham Hinchey

2 : ELECTION OF CHAIRPERSON FOR THE COMMITTEE

RESOLVED: That Councillor Susan Elsmore be elected Chairperson of this Appointment Committee convened for the Appointment of Assistant Director – Adult Services.

(Councillor Susan Elsmore in the Chair)

3 : DECLARATION OF INTEREST (IF ANY)

There were no declarations of interest in accordance with the Members Code of Conduct.

4 : TERMS OF REFERENCE

To note the following Terms of Reference:-

‘To discharge the functions of the authority in respect of the appointment and dismissal of Chief Officers and Deputy Chief Officers (as defined in the Local Authorities (Standing Orders) (Wales) Regulations 2006) and the statutory Head of Democratic Services, in accordance with the Employment Procedure Rules and any other relevant Council policies and procedures.’

5 : EXCLUSION OF THE PUBLIC

RESOLVED: That the public be excluded during the discussion on the following item of business on the grounds that, if members of the public were present during the discussion, because of the nature of the business to be transacted there would be disclosure to them of exempt information as defined in Part 4 of Schedule 12A of the Local Government Act 1972 and as described below:

Paragraph 12 – Information relating to an applicant to become an employee of the Authority; and

Paragraph 13 – Information which was likely to reveal the identity of an individual.

6 : APPOINTMENT OF ASSISTANT DIRECTOR, ADULT SERVICES

The Appointment Committee was convened to consider the long-list of candidates for the appointment of Assistant Director – Adult Services.

The Committee reviewed the twelve applications received for this post and gave consideration to how candidates met the essential competencies from the Behavioural Competencies Framework and the role profile; and identified those candidates to be recommended to go forward to the Assessment Centre.

RESOLVED: That

- (1) Candidates 1, 2, 3, 7 & 11 be put forward to the Assessment Centre;
- (2) The Committee be reconvened for the 24 September 2018 at 4:00pm to allow consideration of the feedback from the Assessment Centre and agree which candidates will be put forward for interview on 8 October 2018.

7 : DISMISSAL (IF REQUIRED)

There were no consequential dismissal required as part of the Longlisting process.

8 : DATE OF NEXT MEETING - 24 SEPTEMBER 2018 AT 4.00 PM

The meeting terminated at 16.50pm